TIPS FOR PORTFOLIO DEVELOPMENT

Service learning is an important part of the portfolio you will submit for either application to the professional phase of the Coordinated Program in Dietetics or for your supervised practice experience in your Community Nutrition major. In addition to service learning, suggestions for items to include in your portfolio are:

1. Title page
2. Philosophy and career goals
3. Honors, awards, certifications
4. Examples of academic work

Other practical tips to keep in mind:

- In order to effectively illustrate service learning accomplishments, choose documents that best portray the competencies set forth by the Nutrition & Dietetics department:
  - Career Development and Exploration
  - Personal Attributes
    - Leadership
    - Communication
    - Organization
    - Team Player
    - Diversity
  - Community Service

- Utilize a three-ring loose leaf binder. This will allow you to add materials as you gather new ones.

- You may want to protect original materials with acetate sleeve protectors.

- Provide documentation on items that may not have obvious meaning to the casual observer.

- Appropriate photographs will add visual appeal and reinforce thoughts you are trying to convey. Use discretion when choosing the photographs to include; you want to convey professionalism to those who review your portfolio.

- Review your work for spelling and grammatical accuracy.

- You may want to review the rubric that accompanies these documents for a clearer idea what is expected for your portfolio.